

**Cooperative Agricultural Support Services Authority**  
**Notice of Regular Teleconference Meeting of Board of Directors**

In accordance with the requirements of California Government Code section 54950, *et seq.*, notice is hereby given of a regular teleconference meeting of the Board of Directors of the Cooperative Agricultural Support Services Authority. This meeting shall be held at the following time and locations:

**Meeting Date:** Thursday, December 12, 2019, 2:30 p.m.

**Meeting Locations:** 1220 N Street, Room 410, Sacramento, California  
173 Tom Bell Road, Weaverville, California  
70 Cottonwood Street, Woodland, California

**AGENDA**

1. Call to Order & Roll Call  
Directors: Kevin Masuhara, John Young, Angela Blanchard

2. Executive Officer's Report

**CONSENT CALENDAR ITEMS**

3. Approve Minutes of September 27, 2019 Teleconference Board Meeting

**NEW BUSINESS ITEMS**

4. CASS Financial Review for 2019 Estimated Year end, and Adoption of CASS 2020 Budget, presented by Controller, Raechelle Gibbons

- Resolution: Adopt CASS 2020 Budget

5. Approve Alignment of Holiday Schedule at Citrus Research Board Locations, presented by Human Resources Consultant, Sabrina Thomas

- Resolution: Adopt Two Paid PTO Days in Lieu of Two Paid Holidays for CASS Staff Performing Services at Citrus Research Board

6. Approve Updated CASS Employee Handbook, presented by Human Resources Consultant, Sabrina Thomas

- Resolution: Adopt Updated CASS Employee Handbook

7. CASS Healthcare Affordability, presented by Senior Administrative Officer, Brien Bell

# Cooperative Agricultural Support Services Authority JPA

Board of Directors

Regular Teleconference Meeting

December 12, 2019

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- Discussion item, no action required
8. Scheduling CASS Regular Board Meetings for 2020, presented by Marchelle Meyer, Executive Officer
- Resolution: Adopt Schedule of CASS Regular Board Meetings for 2020
9. Announcements or Updates from Board Members.
10. Next Board Meeting is scheduled for Thursday, March 26, 2020 at 1:30 p.m.

## **CLOSED SESSION**

Public Employment (Gov. Code Sec 54957)  
Title: Executive Officer

## **PUBLIC ADDRESSES ON MATTERS NOT ON THE AGENDA**

Members of the public may comment on any item of interest to the public within the subject matter jurisdiction of CASS. Members of the public who wish to address a specific agenda item are requested to offer their comments during consideration of that item.

## **ADJOURNMENT**

## **NOTES:**

The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice.

If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Clerk as soon as possible.

The Board Clerk may be reached at 1776 Tribute Road, Suite 215, Sacramento, California 95815, or by telephone at (916) 445-3653.