

**Cooperative Agricultural Support Services Authority**  
**Notice of Regular Teleconference Meeting of Board of Directors**

In accordance with the requirements of California Government Code section 54950, *et seq.*, notice is hereby given of a regular teleconference meeting of the Board of Directors of the Cooperative Agricultural Support Services Authority. This meeting shall be held exclusively via teleconference in light of COVID-19 restrictions on public gatherings. The meeting will be conducted in accordance with California Government Code section 54953(e)(1)(a) at the following time:

**Meeting Date:** Thursday, April 28, 2022, 1:30 p.m.

The public is invited to participate in the meeting via the following:

**Public Participation Zoom Conference:**

<https://us02web.zoom.us/j/84415972864?pwd=TXV6VTJBQmxKWnBSYXJ3VXR5ZUliQT09>

Meeting ID: 844 1597 2864

Passcode: 158184

**Dial-In by Phone Instructions:**

+1 669 900 9128 US (San Jose)

Meeting ID: 844 1597 2864

Passcode: 158184

**AMENDED AGENDA**

1. Call to Order & Roll Call  
Directors: Kevin Masuhara, Angela Blanchard, Humberto Izquierdo
2. Adopt Resolution 2022-02 Making Findings and Determinations Authorizing Virtual Teleconference Meetings under Government Code Section 54953(e) (AB 361), presented by Legal Counsel, Osman Mufti, Esq.
3. Executive Officer's Report, presented by Executive Officer Sabrina L. Thomas.

**CONSENT CALENDAR ITEMS**

4. Approve Minutes of November 5, 2021, Regular Teleconference Board Meeting.  
Approve Minutes of March 4, 2022, Regular Teleconference Board Meeting.

# Cooperative Agricultural Support Services Authority JPA

Board of Directors

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## **NEW BUSINESS ITEMS**

5. Accept CASS Financial Annual Audit 2020-21, presented by Kevin Wong, CPA, Shareholder, Gilbert CPAs.
  - Resolution 2022-03: Accepting the Independent Auditor's Report of the Fiscal Year 2021-22 CASS Financial Audit.
6. CASS Financial Review for Estimated Year End FY 2021-2022 and Proposed Fiscal Year 2022-2023 Budget, presented by Controller Raechelle Gibbons.
  - Resolution 2022-08: Adopt CASS Fiscal Year 2022 – 2023 Budget.
7. Adopt Updated CASS Employee Handbook, presented by HR Generalist, Leydy Islas.
  - Resolution 2022-04: Adopt Updated CASS Employee Handbook.
8. Schedule of CASS Regular Quarterly Board Meetings for Fiscal Year 2022-2023, presented by Sabrina L. Thomas, Executive Officer.
  - Resolution 2022-05: Adopt Schedule of CASS Regular Quarterly Board Meetings for Fiscal Year 2022-2023.

## **CLOSED SESSION**

Once the closed session has ended, the board meeting will be reconvened in open session. The Chair will then make any announcements required by the Brown Act relative to reportable actions taken during the closed session.

- A. Public Employee Performance Evaluation (Government Code, § 54957(b)(1))

Employee: Executive Officer

- B. Conference with Labor Negotiators (Government Code, § 54957.6)

Agency Designated Representative: Board Chair

Unrepresented Employee: Executive Officer

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## **RECONVENE FROM CLOSED SESSION**

Report Out of Closed Session, if any.

9. Discussion regarding Executive Officer Salary Range for 2022 and CPI adjustment, if any.

- Consider Adoption of Resolution 2022-06 Approving 2022 Executive Officer Salary Range and CPI adjustment, if any.

10. Discussion regarding Executive Officer Compensation, if any.

- Consider Adoption of Resolution Amending 2022-07 Executive Officer Compensation, if any.

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Announcements or Updates from Board Members

Next Board Meeting is scheduled for Thursday, July 28, 2022, at 1:30 p.m.

## **PUBLIC ADDRESSES ON MATTERS NOT ON THE AGENDA**

Members of the public may comment on any item of interest to the public within the subject matter jurisdiction of CASS. Members of the public who wish to address a specific agenda item are requested to offer their comments during consideration of that item.

## **ADJOURNMENT**

## **NOTES:**

The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice.

If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Clerk as soon as possible.

The Board Clerk may be reached at 1776 Tribute Road, Suite 215, Sacramento, California 95815, or by telephone at (916) 445-1286.